

# SCPS GRADUATE REGISTRATION BULLETIN

Updated: March 30, 2020

#### **GRADUATE PROGRAMS:**

DePaul's School of Continuing and Professional Studies offers three graduate programs:

- ♦ Master of Arts Program in Applied Professional Studies (MAAPS) [individualized areas of study]
- ♦ Master of Arts Program in Educating Adults (MAEA)
- ♦ Master of Science Program in Applied Technology (MSAT)

#### IMPORTANT DATES & KEY INFORMATION: See http://www.depaul.edu/university-

catalog/academic- handbooks/graduate/university-information/Pages/academic-calendar.aspx

Mar 20: Tuition due; after this date, due within 24 hours of registration. .

Mar 28: Quarter begins.

#### Apr 10-12: University closed (Good Friday/Easter Holiday)

April 4: Employer Deferral Tuition Plan applications due.

May 25: University closed (Memorial Day holiday)

Add: Students can add a course up until the course has met for 10% of the course duration.

Drop: Students can drop a course with no penalty up until the course has met for 20% of the course duration.

Withdraw: Students can withdraw with penalty between the 20% and 70% of the course duration. After 70% instruction, students cannot withdraw.

May 29: Independent Learning Products due. (See note below.) June 12: Quarter ends.

- **GSPRC REVIEW:** Items for review by the Graduate Student Program Review Committee (GSPRC) at their monthly meeting are to be submitted to/through one's Faculty Mentor by the *first Thursday of each month*.
- ► INDEPENDENT LEARNING PRODUCTS: To insure grade posting within the quarter, Independent Learning Products are due to one's Faculty Mentor (having been already assessed by prior assessors) two weeks prior to day the quarter ends.

► **GRADUATION STEPS & other KEY INFORMATION:** See appropriate Program Guidebook and GRADUATE STUDENT RESOURCES at: <u>https://scps.depaul.edu/student-resources/graduate-resources/Pages/default.aspx</u>

### **QUESTIONS?**

Questions pertaining to specific programs of study should be addressed to each program's Program Guidebook, one's Graduate Faculty Mentor or the Program Coordinator. General questions should be directed to the Graduate Programs Office.

Contact Info: <a href="https://scps.depaul.edu/about/contact-us/Pages/default.aspx">https://scps.depaul.edu/about/contact-us/Pages/default.aspx</a> or 312/362-8001

## Spring QTR. (2020) at the Loop Campus (1 E. Jackson)

TO REGISTER: To learn how to register, please view this step-by-step training tutorial, link here.

<u>Maintaining Active Status</u>: Students remain active if registered in any of the Fall, Winter or Spring quarters. If not enrolled for three consecutive regular quarters, student's active status will be discontinued. Students whose status remains active enjoy access to DePaul University computer labs and library services. Active students may request to be registered for Continuing Activity Status- a 0 credit hour registration that incurs a \$25 athletic fee. Requests will be reviewed on a case-by-case basis and must have the approval of the Faculty Mentor and the SCPS Associate Dean (to request, fill out the Special Registration <u>form</u>). Discontinued students must apply for readmission.

<u>SPECIAL REGISTRATIONS</u>: If you have been advised by your mentor to request a special registration or if you wish to register for a course after the registration window has closed for students on Campus Connect, please complete a "Graduate Special Registration Form" link <u>here</u>.

Examples of Special Registrations are:

- Graduate courses offered by the College of Business or College of Communications.
- Requests for Continuing Activity Status.
- GGIS: Graduate Guided Independent Study (SCPS-532) authorized your mentor. Or, GILP: Graduate Independent Learning Pursuit (EA-533) authorized by MAEA mentors only.
- Registration for courses completed in a previous quarter or taken in a different quarter than the student's cohort group.

LIBERAL LEARNING Seminars-All Programs	Faculty	Meeting Notes	Class #
LLS 410c Voices and Identity in Writing	•		
Agency Effectiveness	Cummings	Online – all quarter	36920
LLS 420c Communicating More Effectively			
Collaboration Effectiveness	Stewart	TUES: All quarter *This class was originally scheduled to be offered at the Loop Campus, but will now be delivered remotely/online.	36398
LLS 440c Travel, Values, Identity			
Flexibility Effectiveness	Kisiel	WED: All quarter *This class was originally scheduled to be offered at the Loop Campus, but will now be delivered remotely/online via Zoom synchronous virtual meetings and D2L. The first virtual class meeting is Wednesday, April 8, 2020 via Zoom from 5:45 – 9:00PM.	36399
LLS 450a Finding and Assessing Information			
Inquiry Effectiveness	Koenig	Online – All quarter	32022

\*<u>NOTE</u>: All MAAPS, MAEA & MSAT graduate students complete a minimum of 18 credit hours of liberal learning and are advised to diversify LL courses across FIVE domains of applied Liberal Learning in Reflective Practice (agency; collaboration; organizational; flexibility; and, inquiry. Various options per domain are offered each quarter. To consider the options above in relation to those planned for the next few quarters, see <u>https://SCPS.depaul.edu/academics/registration/Pages/Graduate- Registration-Information.aspx</u>

MAAPS (Core Courses)	Cluster	Faculty	Meeting Notes	Class #
AP – 501 Learning Plan Research & Development (4 cr)				
AP – 502 Learning Plan Review (2 cr)				
AP – 528 Assessment & Integration Session 1 (0.5cr)	105	Matamonasa	SAT: 6/6 (1:00 pm – 5:00 pm)	31972
AP – 548 Assessment & Integration Session 2 (0.5cr)				
AP – 558 Assessment & Integration Session 3 (0.5cr)				
AP – 578 Assessment & Integration Session 4 (0.5cr)	103	Matamonasa	SAT: 6/6 (8:30a-12:30p)	31973

<pre>&gt;</pre>	Class #Register by Faculty Mentor 🖊			
Focus Area Competencies	Matamonasa	Kisiel	McGury	
AP-510* Main Theories (2cr)	32118	32119	32120	
AP-520* Methods of Research (2cr)	32124	32125	32126	
AP-530* Specialized Skills (2cr)	32130	32131	32132	
AP-540* Communication Modes (2cr)	32136	32137	32138	
AP-550* Org/ Interpersonal Dynamics (2cr)	32142	32143	32144	
AP-560* Challenges/Larger Contexts (2cr)	32148	32149	32150	
AP-570* Ethical Issues (2cr)	32154	32155	32156	
AP-574* Reflection on Practice (2cr)	32160	<b>32161</b>	32162	
AP-585* Supplemental Comp. I (2cr)	<b>32166</b>	32167	32168	
AP-586* Supplemental Comp. II (2cr)	32172	32173	32174	
AP-587* Supplemental Comp. III (2cr)	32178	32179	32180	
AP-588* Supplemental Comp. IV (2cr)	32184	32185	<b>32186</b>	
AP-589* Supplemental Comp. V (2cr)	32190	32191	32192	
AP-591 Integrating Proj. Proposal (2cr)	<b>32</b> 196	32197	32198	
AP-592 Integrating Proj. Final Product (6cr)	32202	32203	32204	

\*NOTE: If fulfilling a MAAPS Competence via a DePaul course or courses/certificates outside DePaul (as <u>approved</u> in your Learning Plan), register for the COURSE (and pay its tuition/fee). Do <u>not</u> register for the competence above. Upon completion of the COURSE, your Faculty Mentor will link the COURSE to the appropriate required competence and such will appear in your Degree Progress Report/DPR.

MAEA (Core Courses)	Cohort	Faculty	Meeting Notes	Class #
EA – 515 Developing Professional Identity (4 cr)	25	McGury	SAT; 4/04, 4/18, 5/02, 5/16, 5/30 (9:00a- 12:15p & 1:00p-4:15p) *This class was originally scheduled to be offered at the Loop Campus, but will now be delivered remotely/online.	32052
EA – 516 Designing Educational Offerings (4 cr)	24	Yanow	SAT; 4/04, 4/18, 5/02, 5/16, 5/30 (9:00a- 12:15p & 1:00p-4:15p) This class was originally scheduled to be offered at the Loop Campus, but will now be delivered remotely/online.	31981
EA – 518 Enhancing Practice with Theory in Adult Learning (4 cr)	23	Younger	SAT; 4/04, 4/18, 5/02, 5/16, 5/30 (9:00a- 12:15p & 1:00p-4:15p) This class was originally scheduled to be offered at the Loop Campus, but will now be delivered remotely/online.	32104
EA – 535 Reflective Practice Seminar #1 (0.5cr)				
EA – 536 Reflective Practice Seminar #2 (0.5cr)				
EA – 537 Reflective Practice Seminar #3 (0.5cr) EA – 538 Reflective Practice Seminar #4 (0.5cr)				

MAEA (Elective courses)	Cohort	Faculty	Meeting Notes	Class #
GFDIS: EA – 542 Designing Program Evaluation GFDIS (2 cr)		Hurtig	Four Zoom sessions*4/2, 4/16, 5/7, 5/28 (three hours each) + directed independent study in-between using D2L. *THURSDAYS - (5:45pm-9:00pm)	32335
GFDIS: EA – 542 Designing Program Evaluation GFDIS (4 cr)		Hurtig	Four Zoom sessions*4/2, 4/16, 5/7, 5/28 (three hours each) + directed independent study in-between using D2L. *THURSDAYS - (5:45pm-9:00pm)	32336
GFDIS: EA – 546 Educating for Social Justice GFDIS (4 cr)		Hurtig	Five Zoom sessions*4/6, 4/20, 5/4, 5/18, 6/1 (three hours each) + directed independent study in-between sessions using D2L. *MONDAYS - (5:45pm-9:00pm)	

>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Class #Register by Faculty Mentor			
MAEA (Inquiry Proposal & Project)	Kisiel	Hibbler	McGury	
Applied Inquiry Project  → EA-528 (all cohorts)	31918	32009	32010	