

## Degree Completion Majors (DCM) Program Addendum to [SCPS](#) Part-Time Faculty Directives and Policies

The School for [Continuing and Professional Studies](#) (SCPS) offers two accelerated, inter-disciplinary and collaborative majors in Leadership Studies and Applied Behavioral Sciences. These degree completion majors (DCM) combine [SCPS](#) courses with courses from [other colleges, especially](#) the Department of Psychology and the College of Communication. The adult students in the DCM track typically have completed an associate degree and then at [SCPS](#) take a two-year, rigorous set schedule of courses in their choice of major.

The DCM is one of several undergraduate programs at the [SCPS](#). Some students in DCM courses may be from programs other than DCM. Those students from the competence-based programs will be registered according to the competence that we have determined your class fulfills.

DePaul University's Part-Time Faculty Information Sheet, which is enclosed, outlines part-time faculty responsibilities, university policies and procedures, including those related to compensation, benefits, and employment parameters. Also enclosed are the [SCPS](#) Undergraduate Program Teaching Directives. Additionally, as the instructor you are also required to meet the following expectations:

1. You must use the syllabus, assigned readings, and course materials required and/or provided by the DCM. Any alterations must be approved by the [College's Director of Undergraduate Programs](#) at least one month prior to the start of the term.
2. You acknowledge that [a SCPS director or administrator](#) may assess your performance by directly observing your class sessions (online and/or onsite).
3. You should direct students to contact the DCM Advisor (John Hemmerling, [jhemmerl@depaul.edu](mailto:jhemmerl@depaul.edu)) if there are issues that arise during the course of the quarter.)

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