DEPAUL UNIVERSITY ◆ SCHOOL FOR NEW LEARNING ◆ GRADUATE PROGRAMS

Master of Arts Program in Applied Professional Studies (MAAPS)

"...graduate study designed by you for you."

The MAAPS Program Guidebook

2017-18

Main Campus Address:	1 E. Jackson Blvd., Chicago, IL 60604
(Office Location)	(14 E. Jackson, 14 th floor)
Program Phone:	312-362-8448
Program Email:	snlgrad@depaul.edu
Program Website:	http://www.snl.depaul.edu

The <u>MAAPS Program Guidebook</u> as well as other resources posted on the program's website serve as the primary policy and procedure materials for the **Master of Arts Program in Applied Professional Studies (MAAPS).** As such, their purpose is to promote understanding between and among ALL program participants (graduate students, staff, faculty, faculty mentors, professional advisors and outside assessors) and enhance a smooth progression for all throughout the curriculum.

At the beginning of each MAAPS cluster, a "hard-copy" of the <u>MAAPS Program Guidebook</u> (current version) is printed from the program website for purposes of discussion within the program's early components (AP-501/Learning Plan Research & Development Seminar & AP-502/Learning Plan Review). Notwithstanding this "hard-copy" version of the guidebook, the guidebook's *OFFICIAL* version is available on the program's website.

(http://snl.depaul.edu/student-resources/graduate-resources/Pages/guidebooks.aspx)

All materials posted on the program's website (including the <u>MAAPS Program Guidebook</u>, Graduate Registration Bulletin and an array of Student Resources) are the most recent and take precedence over all previous versions. Such materials are "in effect" unless otherwise superseded by University directives and/or more recent editions posted on the program website.

See <u>Table of Contents</u> on next pages...

Guidebook Copyright © 2016 by Graduate Programs, School for New Learning, DePaul University. (All rights reserved.)

A.

Table of Contents

A.	Title Page & CONTENTS	A-1
	Title Page	A-1
	Table of Contents	A-2
		······
B.	Program CONTEXT	B-1
	About DEPaul University	B-2
	About The School for New Learning (SNL)	B-2
	About Graduate Study	B-3
	About Adult Learning (including list of resources)	B-5
	3 ()	
C.	Program OVERVIEW	C-1
	Program History & Purpose	C-2
	Degree Title: "APPLIED PROFESSIONAL STUDIES"	C-3
	Three Major Components	C-5
	-Program Planning, Assessment & Integration	
	-Liberal Learning -Graduate Focus Area	
	Sample Schedule	C-6
	Key Roles & Responsibilities	C-7
	The Graduate Student	
	-Student Colleagues -The Faculty (faculty mentor & seminar faculty)	
	-The Professional Advisor	
	-Outside/Other Assessors	
	Professional Advisor: Finding, Nominating	C-12
Б	Professional Advisor: Finding, Nominating	
D.	Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION	D-1
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) 	D-1 D-2
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan 	D-1 D-2 D-3
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan 	D-1 D-2
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee 	D-1 D-2 D-3
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) 	D-1 D-2 D-3
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval 	D-1 D-2 D-3 D-4
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan 	D-1 D-2 D-3 D-4
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment 	D-1 D-2 D-3 D-4
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment 	D-1 D-2 D-3 D-4
D.	Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) -Student's Academic Committee -Graduate Student Program Review Committee (GSPRC) -Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices -Qualities of Assessment -Principles Guiding Assessment -Assessment Opportunities/Processes (including A&I Sessions)	D-1 D-2 D-3 D-4 D-7 D-7
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review 	D-1 D-2 D-3 D-4
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review (including Narrative Transcript) 	D-1 D-2 D-3 D-4 D-7 D-7
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review 	D-1 D-2 D-3 D-4 D-7 D-7
D.	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review (including Narrative Transcript) 	D-1 D-2 D-3 D-4 D-7 D-7
	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review (including Narrative Transcript) Appendix to Section D (Elements of Better Practice) 	D-1 D-2 D-3 D-4 D-7 D-7 D-10 D-11
	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review (including Narrative Transcript) Appendix to Section D (Elements of Better Practice) 	D-1 D-2 D-3 D-4 D-7 D-7 D-10 D-11 E-1
	 Professional Advisor: Finding, Nominating PLANNING, ASSESSMENT & INTEGRATION Beginning (Learning Plan R & D Seminar/LPRD; AP-501)) Building the Graduate Focus Area Learning Plan Approving the Graduate Focus Area Learning Plan (Learning Plan Rev./LPR; AP-502) Student's Academic Committee Graduate Student Program Review Committee (GSPRC) Ongoing & Final Approval Implementing the Grad. Focus Area Learning Plan Assessment Principles & Practices Qualities of Assessment Principles Guiding Assessment Assessment Opportunities/Processes (including A&I Sessions) Graduation—Process & Review (including Narrative Transcript) Appendix to Section D (Elements of Better Practice) LIBERAL LEARNING Introduction to Liberal Learning 	D-1 D-2 D-3 D-4 D-7 D-7 D-10 D-11 E-1 E-2

F.	GRADUATE FOCUS AREA	F-1
	Introduction to the Graduate Focus Area	F-2
	Professional Competencies	F-3
	-Main Theories/Ideas	
	-Methods of Research	
	-Specialized Skills -Communication Modes	
	-Organizational/Interpersonal Dynamics	
	-Challenges from Larger Contexts	
	-Ethical Issues	
	-Reflection in/on Practice -Supplemental Competence I	
	Building Learning Activities & Products	F-4
	Possible LEARNING ACTIVITIES & PRODUCTS	F-6
	Learning Activity/Product Implications (registration/tuition)	F-8
	Implementing Professional Competencies	F-9
	Changing Professional Competencies	F-9
	Assessing Professional Competencies	F-10
	Culmination Options	F-10
G.	LEARNING PLAN (for Grad. Focus Area)	G-1
G.	Introduction to the Grad. Focus Area Learning Plan	G-2
G.	Introduction to the <i>Grad. Focus Area Learning Plan</i> Working Draft for <i>Grad. Focus Area Learning Plan</i>	
G.	Introduction to the <i>Grad. Focus Area Learning Plan</i> Working Draft for <i>Grad. Focus Area Learning Plan</i> -Title Page	G-2
G.	Introduction to the <i>Grad. Focus Area Learning Plan</i> Working Draft for <i>Grad. Focus Area Learning Plan</i> -Title Page -Part I: Area of Focus for Graduate Study	G-2
G.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context	G-2
G.	Introduction to the <i>Grad. Focus Area Learning Plan</i> Working Draft for <i>Grad. Focus Area Learning Plan</i> -Title Page -Part I: Area of Focus for Graduate Study	G-2
-	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context -Part III: Professional Competencies -Part IV: Plans for Culmination	G-2 G-3
G.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context -Part III: Professional Competencies	G-2
-	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context -Part III: Professional Competencies -Part IV: Plans for Culmination	G-2 G-3
Н.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page Part I: Area of Focus for Graduate Study Part II: Personal/Professional Context Part III: Professional Competencies Part IV: Plans for Culmination GRADUATE STUDENT RESOURCES (misc.) List of Resources (available on Program Website)	G-2 G-3 H-1 H-1
-	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan -Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context -Part III: Professional Competencies -Part IV: Plans for Culmination GRADUATE STUDENT RESOURCES (misc.) List of Resources (available on Program Website) KEY DOCUMENTS & FORMS	G-2 G-3 H-1 H-1
Н.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page Part I: Area of Focus for Graduate Study Part II: Personal/Professional Context Part III: Professional Competencies Part IV: Plans for Culmination GRADUATE STUDENT RESOURCES (misc.) List of Resources (available on Program Website)	G-2 G-3 H-1 H-1
Н.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan Title Page Part I: Area of Focus for Graduate Study Part II: Personal/Professional Context Part III: Professional Competencies Part IV: Plans for Culmination GRADUATE STUDENT RESOURCES (misc.) List of Resources (available on Program Website) KEY DOCUMENTS & FORMS List of Documents/Forms (and where to find them)	G-2 G-3 H-1 H-1
Н.	Introduction to the Grad. Focus Area Learning Plan Working Draft for Grad. Focus Area Learning Plan -Title Page -Part I: Area of Focus for Graduate Study -Part II: Personal/Professional Context -Part III: Professional Competencies -Part IV: Plans for Culmination GRADUATE STUDENT RESOURCES (misc.) List of Resources (available on Program Website) KEY DOCUMENTS & FORMS	G-2 G-3 H-1 H-1