

**Expedited Independent Learning Pursuits (ILPs):  
Demonstrating Competency through Learning Experience in  
Pre-Approved Credit Recommended and Certificate Program Courses**

By submitting a completed “Expedited ILP Submission Form” and supporting documentation, undergraduate students of the School for New Learning (SNL) may demonstrate learning-experience competency acquired through a Baccalaureate-level independent learning pursuit meeting the following criteria *at the time the student took the course or engaged in the study*:

1. the course was assessed and recommended for college credit by the
  - a. National College Credit Recommendation Service (National CCRS), formerly (National Program on Non-Collegiate Sponsored Instruction (National PONSI),
  - b. American Council on Education (ACE) College Credit Recommendation Service (CREDIT),
  - c. ACE Military Installation Voluntary Education Review (MIVER)
2. the study culminated in successfully passing the Series 7 Examination, which is the Qualification Exam for General Securities Registered Representatives approved by the Financial Industry Regulatory Authority (FINRA)
3. the course was offered in a program accredited by the Accrediting Council for Independent Colleges and Schools (ACICS)
4. the course was offered through the Seminary Consortium for Urban Pastoral Education (SCUPE)
5. the course was assessed and articulated to competency by TLA. See the SNL Website for the articulation guidelines for the approved prior learning experiences/certifications offered by the organizations listed below.
  - a. Association for Talent Development (ATD),
  - b. Building Owners and Managers Institute (BOMI),
  - c. Project Managers Institute's (PMI) Project Management Professional (PMP) Certificate
  - d. Society for Human Resources Management (SHRM),
  - e. DePaul Labor Education, or
  - f. DePaul Continuing Professional Education (CPE).

Because these learning pursuits have been assessed by faculty to be at the baccalaureate level and include assessments of student learning, students are not required to submit extensive forms of evidence of competency as in the regular ILP submission process. Instead, students should complete an Expedited ILP Submission Form to articulate how their course or program of study demonstrates the criteria of the

applicable SNL competency. Approved Expedited ILPs will be awarded learning-experience competency.

*Note:* A student may request TLA to review an independent learning pursuit *not* listed above for its eligibility as an Expedited ILP. The student should complete and submit the ILP using the Expedited ILP Submission Form, along with supporting documentation, to [snlassessment@depaul.edu](mailto:snlassessment@depaul.edu). TLA must determine and approve the eligibility of the ILP as suitable for expedited assessment before competency can be granted based on an expedited submission. Should TLA determine that the ILP does not meet the criteria for expedited assessment, the course or program of study should be submitted as a full ILP, using the regular ILP form and attaching additional evidence such as an essay.

### Steps in the Expedited ILP Process

**Step 1: Student Completes and Submits Form and Documentation.** The student should complete the Expedited ILP Submission Form for each course to be submitted for competency. The student should attach the “transcript,” certificate, or other documentation indicating credit recommendation or achievement and submit the materials to the Faculty Mentor and, for Focus Area competency, to the Professional Advisor, for review and approval.

**Step 2: Faculty Mentor (and Professional Advisor) Review and Approve.** The Faculty Mentor should review the Expedited ILP Submission Form and indicate approval. The Faculty Mentor should write comments indicating whether the credit recommended course the student has submitted demonstrates the stated competency and criteria. In courses being applied to the Focus Area, the Professional Advisor should also indicate review and approval on the Assessment Form. The Faculty Mentor should then submit the student’s documentation to [snlassessment@depaul.edu](mailto:snlassessment@depaul.edu).

**Step 3: Assessment Center Validates and Processes the Expedited ILP.** Upon receipt of the ILP materials, the Assessment Center will validate the completeness of the form and documentation, the eligibility of the learning pursuit(s) per SNL’s Expedited ILP policy, the alignment of the learning pursuit(s) to the competency(s), and the student’s explanation of the competency(s) acquired. The Assessment Center may seek further assessment by a second faculty reader with expertise in the area of the competency before making a determination. The student will be assessed a fee of \$150 per set of Expedited ILPs submitted at one time. (A separate Expedited ILP Submission Form must be submitted per learning pursuit, however.)

*Prior learning experiences that do not meet the criteria for an Expedited ILP may be submitted using the full ILP Submission Form with additional evidence of competency, such as an essay or other artifact of the student’s learning.*